Transaction Overview

What

To enter price in bid response for service hierarchy.

When

Perform this to enter price in bid response for service hierarchy in SUS portal.

Menu Path

https://supplier-selfservice.petronas.com.my/

Roles

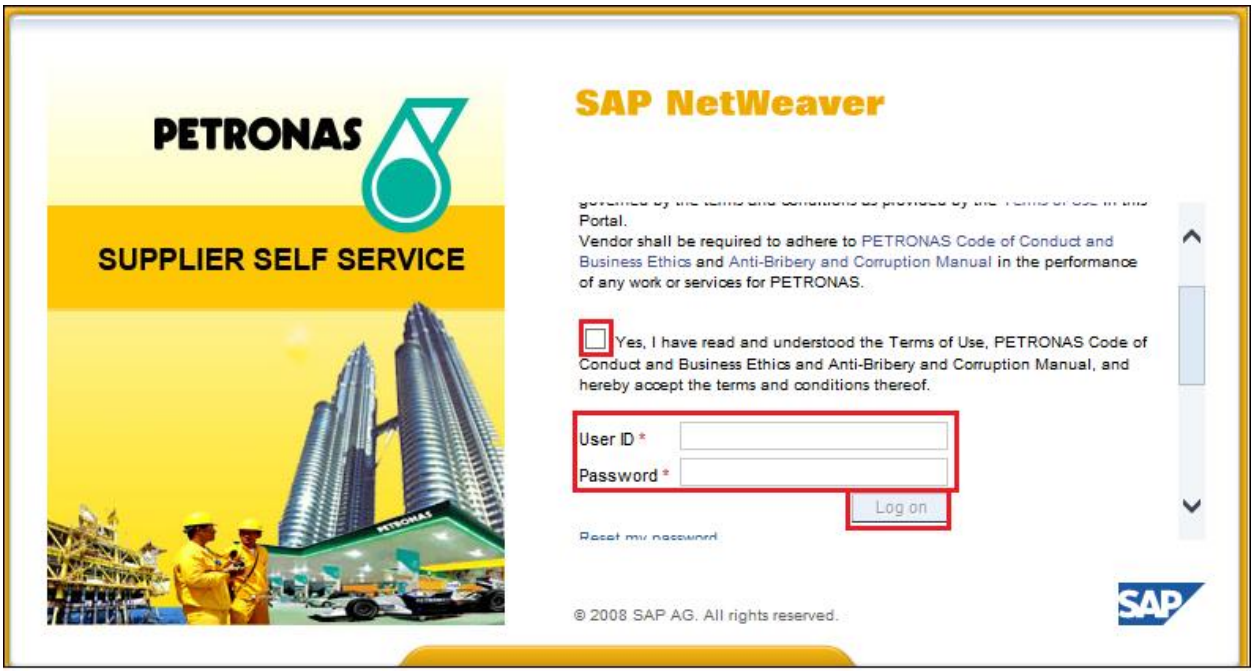
Vendor

Helpful Hints

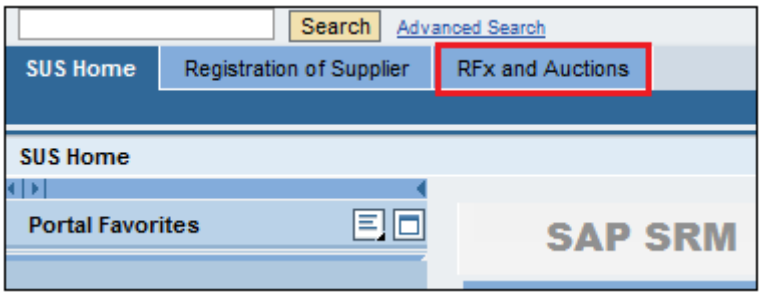
R	Required field entry
O	Optional field entry
C	Conditional field entry

HOW TO ENTER PRICE IN ID RESPINSE FOR SERVICE ITEM

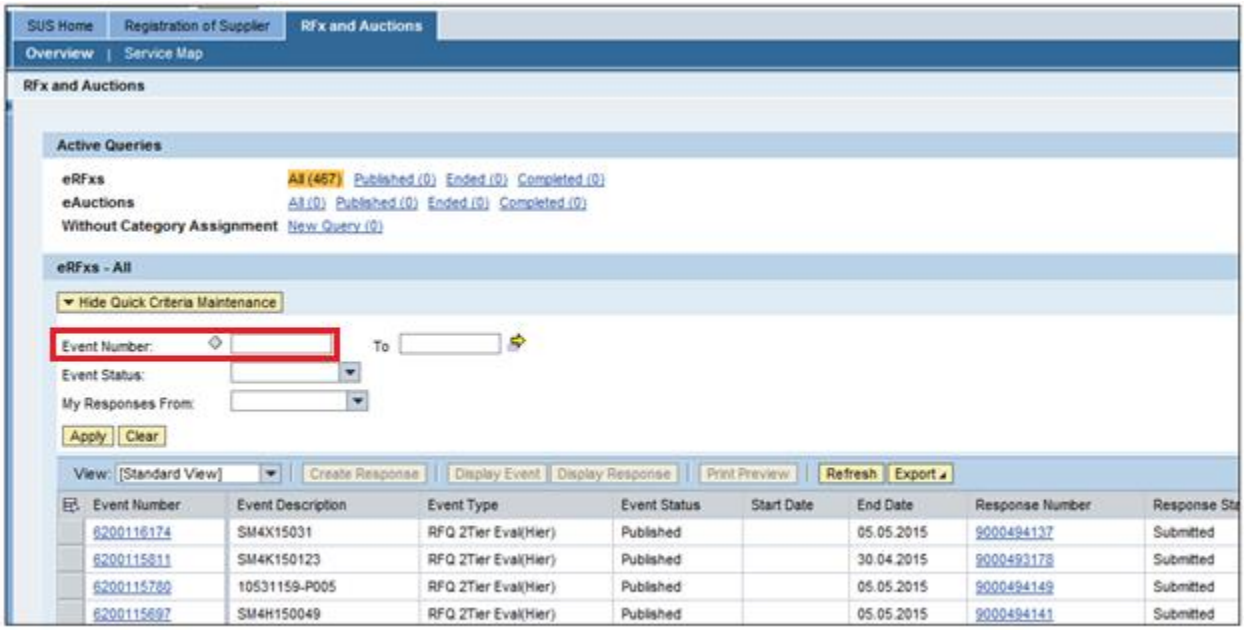
1. Go to https://supplier-selfservice.petronas.com.my/irj/portal to login to SUS portal. Please tick the term of use and enter your User ID and Password and click Log on.



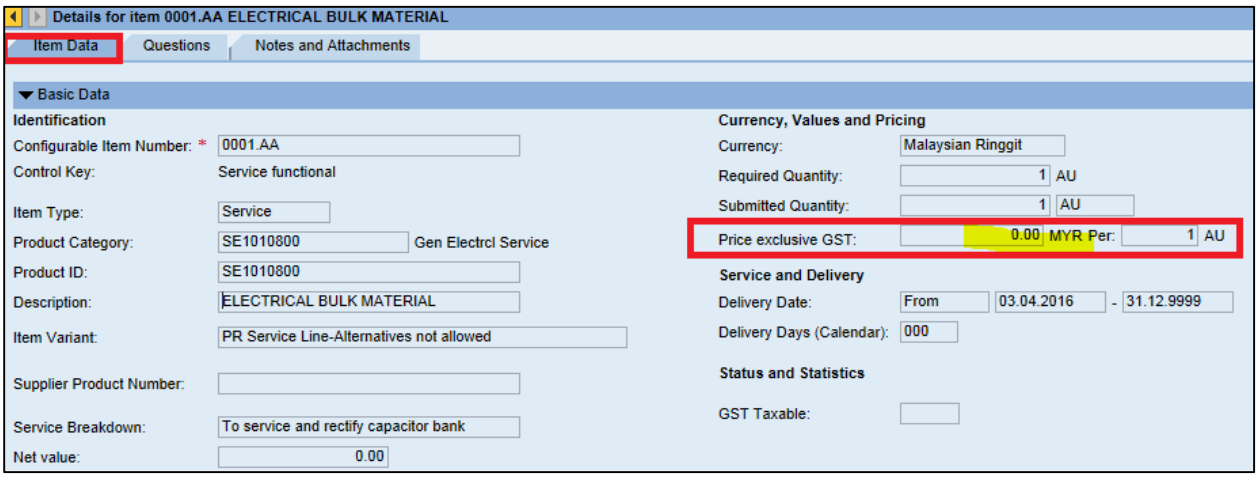
2. At SUS Portal Home Page, click the '**RFx and Auctions'** tab.



3. Under the RFx and Auctions tab, enter RFx number at Event Number field in order to view the RFx.



4. Go to your Response document. Click **'Item'** tab.

5. Click the at item level to expand the folder. Then click **'DETAILS'** button.

6. Scroll to the bottom you will able to see screen as below Put in your price under '**Item Data'** tab.